



# State of South Carolina

Request for Proposal

Amendment -- 1

Solicitation Number: 5400002793  
Date Issued: 04/19/2011  
Procurement Officer: E. Madison Winslow  
*E. Madison Winslow*  
Phone: 803-898-3487  
E-Mail Address: [winsloem@dhec.sc.gov](mailto:winsloem@dhec.sc.gov)

DESCRIPTION: **Drinking Water Analyses for Lead and Copper for South Carolina's Public Water Systems**  
USING GOVERNMENTAL UNIT: **South Carolina Department of Health and Environmental Control**

*The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.*

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:

SC DHEC  
Attn: Procurement Services Division  
2600 Bull Street  
Columbia SC 29201-1708

PHYSICAL ADDRESS:

SC DHEC  
Attn: Procurement Services Division  
2600 Bull Street  
Columbia SC 29201-1708

SUBMIT OFFER BY (Opening Date/Time): **April 28, 2011/2:30 pm ET** (See "Deadline For Submission Of Offer" provision)

NUMBER OF COPIES TO BE SUBMITTED: **One (1) original in hard copy, and either four (4) copies in hard copy clearly marked "COPY" or four (4) copies in electronic format**

CONFERENCE TYPE: **Not Applicable**  
DATE & TIME:

LOCATION: **Not Applicable**

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

AWARD &  
AMENDMENTS

Award will be posted on **5/17/2011**. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <http://www.procurement.sc.gov>

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date.  
(See "Signing Your Offer" and "Electronic Signature" provisions.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

TAXPAYER IDENTIFICATION NO.

(See "Taxpayer Identification Number" provision)

TITLE

(business title of person signing above)

STATE VENDOR NO.

(Register to Obtain S.C. Vendor No. at [www.procurement.sc.gov](http://www.procurement.sc.gov))

PRINTED NAME

(printed name of person signing above)

DATE SIGNED

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

(See "Signing Your Offer" provision.)

☐ Sole Proprietorship

☐ Partnership

☐ Other \_\_\_\_\_

☐ Corporate entity (not tax-exempt)

☐ Corporation (tax-exempt)

☐ Government entity (federal, state, or local)

**PAGE TWO**

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)		
	Number - Extension		Area Code -
	Facsimile		E-
mail Address			

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
<input type="checkbox"/> Payment Address same as Home Office Address	<input type="checkbox"/> Order Address same as Home Office Address
<input type="checkbox"/> Payment Address same as Notice Address (check only one)	<input type="checkbox"/> Order Address same as Notice Address (check only one)

<b>ACKNOWLEDGMENT OF AMENDMENTS</b> Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)

**PREFERENCES - A NOTICE TO VENDORS (SEP. 2009):** On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

<b>PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:</b> Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).	
<input type="checkbox"/> In-State Office Address same as Home Office Address	
<input type="checkbox"/> In-State Office Address same as Notice Address (check only one)	

## AMENDMENT 1

### Solicitation No.: 5400002793

#### **AMENDMENTS TO SOLICITATION (JAN 2004)**

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: [www.procurement.sc.gov](http://www.procurement.sc.gov) (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

THE DEADLINE FOR SUBMITTING OFFERS (BIDS) FOR THE RFP HAS BEEN CHANGED FROM 2:30 PM ET ON APRIL 26, 2011 TO 2:30 PM ET ON APRIL 28, 2011.

#### Change of Specification

##### Section VI. Award Criteria

Because of the workload involved, offerors can only be awarded one of the two lots.

#### Questions and Answers

1. Question: With the capacity to perform both lots of counties, is it possible to obtain an award for both?

Answer: See above change.

2. Question: Will current shipping addresses (not P.O. Box) of the testing locations be provided to the laboratory upon award?

Answer: Yes. We will provide those addresses that we have available once the contract has been awarded. That is not to say the only address may be a PO Box, but telephone numbers will be available as well if the lab should need to contact the system.

3. Question: In Section IV, item 4.5 states to provide individual cost for lead and copper analysis. Do you mean separate costs for each element, and if so can you explain how to list that within the space allotted on the bidding schedule form?

Answer: Yes. We need a separate cost for each element. There may be instances where we only need lead or copper analyzed and not both. Price proposals will be evaluated on total cost for both lead and copper. This information shall be submitted as a separate document.

4. Question: Concerning the XML formatting requirements – does this system/ database exists, or would the vendor need to build its own database using the XML programming information provided?

5. Answer: The offeror should build its own database using the programming information provided in the RFP.